

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
October 8, 2015

Public Notice posted October 6, 2015, 11:00 a.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the **8th day of October, 2015 at 6:12p.m.** in the Wilburton City Hall Council Chambers, Mayor Stephen Brinlee presiding. The City Clerk conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINGS	PRESENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	PRESENT		

CITIZEN COMMENTS: None.

1. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING ON SEPTEMBER 10, 2015.
2. DISCUSS AND TAKE ACTION TO APPROVE SEPTEMBER 2015 CLAIMS FOR PAYMENT.
3. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF THE PAYROLL OCTOBER 9 THRU NOVEMBER 12, 2015.

MOTION BY LITTLEJOHN, SECOND BY MINGS, TO COMBINE AND APPROVE ITEMS #1, #2, AND #3 ON THE AGENDA: APPROVE THE MINUTES OF SEPTEMBER 10, 2015 REGULAR MEETING; APPROVE PAYMENT CLAIMS FOR SEPTEMBER 2015; AND APPROVE PAYMENTS OF PAYROLL FOR OCTOBER 9 THRU NOVEMBER 12, 2015.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

4. DISCUSS AND TAKE ACTION TO APPROVE BUDGET ADJUSTMENT OF \$1,425 INCREASE FOR PARK AND RECREATION. Mayor Brinlee stated the budget adjustment was to cover purchase of a computer for Director Debbie Vega which she took with her to the Recycling Center. The funds will be returned to the Park and Recreation budget. Councilman Haynes asked where the funds were coming from, to which Mayor Brinlee replied the Recycling budget.

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO APPROVE A BUDGET ADJUSTMENT OF \$1,425 INCREASE TO THE PARK AND RECREATION BUDGET.

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		
5. FALL FEST EVENTS: 5K RUN ON OCT 17. PRESENTATION BY WADE THOMSON. NO ACTION NECESSARY. Wade Thomson discussed the 5k Run scheduled for October 17th. This is the third year for the run, but the course has been changed. This year the run is in partnership with the Choctaw Nation which should increase participation. Events like the run bring in much needed tax revenue. Councilman Haynes asked how many runners were expected. Mr. Thomson said with the new partnership, it is difficult to know, but was hoping for approximately 300.
6. DISCUSS AND TAKE ACTION TO APPROVE AWARING WILBURTON AIRPORT CONSTRUCTION CONTRACT TO TRI-CITY SEAL COMPANY, INC., FOR \$385,920.29. Mayor Brinlee stated the bids were in and the FAA had approved the grant amount. The final step is approval for awarding the contract. Councilman Haynes asked what Wilburton's portion of the contract would be to which Mayor Brinlee stated approximately \$40,000.

MOTION BY HAYNES, SECOND BY SIMS, TO APPROVE AWARDDING THE WILBURTON AIRPORT CONSTRUCTION CONTRACT TO TRI-CITY SEAL COMPANY, INC., FOR \$385,920.29.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

7. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF \$52,943.44 TO DELTA AIRPORT CONSULTANTS FOR INVOICES 1 (\$10,532.14), 2 (\$26,572.55), 3 (\$1,781.48), AND 4 (\$14,057.27). Mayor Brinlee stated these are the first four invoices received. City Clerk Blankenship requested amount from FAA for their part of the payment and the remaining 10% is in Airport budget, so funds are available.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE PAYMENT OF \$52,943.44 TO DELTA AIRPORT CONSULTANTS FOR INVOICES 1 (\$10,532.14), 2 (\$26,572.55), 3 (\$1,781.48), AND 4 (\$14,057.27).

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

8. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF \$11,712.47 TO FAA TO INSPECT AIRPORT PRECISION APPROACH PATH INDICATORS (PAPIs). Mayor Brinlee stated the inspection would be conducted after the PAPIs are installed; however, FAA required payment prior to inspection. This amount was included in the request to FAA for grant funds.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO APPROVE PAYMENT OF \$11,712.47 TO FAA TO INSPECT AIRPORT PRECISION APPROACH PATH INDICATORS (PAPIs).

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

9. DISCUSS AND TAKE ACTION TO APPROVE APPOINTMENT OF COUNCIL PRESIDENT/VICE MAYOR. Mayor Brinlee stated the City Council looks at appointing or reappointment of this position every couple of years. Councilman Littlejohn has been Vice Mayor/President for 9 years and has indicated he is ready to pass the torch to someone else: Councilman Terry Haynes has agreed to take the position. Mayor Brinlee stated he appreciated the counsel, loyalty, and service Councilman Littlejohn has provided as President. Mayor Brinlee stated all signature cards at Latimer State Bank and Wilburton State Bank must be updated to reflect the change in President/Vice Mayor.

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO APPROVE APPOINTMENT OF WARD 2 COUNCILMAN TERRY HAYNES AS THE WILBURTON CITY COUNCIL PRESIDENT/VICE MAYOR.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

10. DISCUSS AND TAKE ACTION TO APPROVE RE-APPOINTMENT OF CITY OFFICIALS: RICHARD LERBLANCE AS CITY JUDGE; WES BROWN AS CITY ATTORNEY; PAM HIRILL AS EMERGENCY MANAGEMENT DIRECTOR; DAVID DONOLEY AS VOLUNTEER FIRE DEPARTMENT CHIEF; AND MIKE ELDER AS CITY INSPECTOR/BUILDING OFFICIAL. Mayor Brinlee stated each of the listed positions is a 2-year term. All incumbents are doing an outstanding job and each is willing to continue in the respective position for another term. City Attorney Brown stated he was honored to be re-appointed as City Attorney.

MOTION BY LITTLEJOHN, SECOND BY MINGS, TO APPROVE RE-APPOINTMENT OF CITY OFFICIALS: RICHARD LERBLANCE AS CITY JUDGE; WES BROWN AS CITY ATTORNEY; PAM HIRILL AS EMERGENCY MANAGEMENT DIRECTOR; DAVID DONOLEY AS VOLUNTEER FIRE DEPARTMENT CHIEF; AND MIKE ELDER AS CITY INSPECTOR/BUILDING OFFICIAL..

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

11. NEW BUSINESS.

- A. Councilman Mae Mings stated she commended Mr. Elder for doing a super job with the wastewater issue of the VFD & blower motors.
- B. Mayor Brinlee congratulated Mr. & Mrs. Elder on their newborn son.

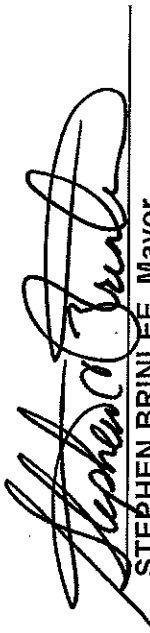
12. ADJOURN:

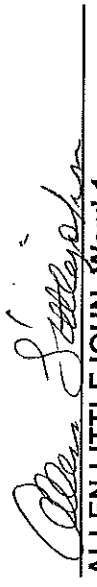
MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO ADJOURN AT 6:25pm.

Upon roll call, members present voted as follows:

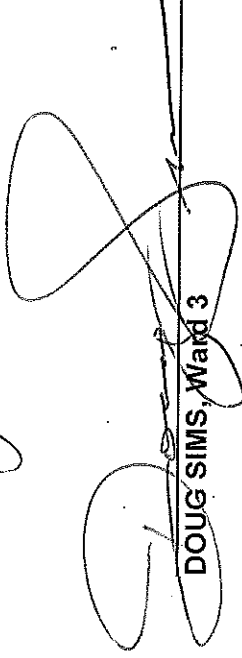
LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		


CINDEE BLANKENSHIP, City Clerk


STEPHEN BRINLEE, Mayor


ALLEN LITTLEJOHN, Ward 1


TERRY HAYNES, Ward 2


DOUG SIMS, Ward 3


MAE MINGS, Ward 4


JULIA KENDALL, Ward 5